

## **ASSOCIATE MINISTER, CONGREGATIONAL CARE**

### **Direction**

'St. Andrew's is a vital growing Church, embracing change and discovery as it seeks opportunities to serve God.' (Vision statement, adopted 1995) In 2012 the congregation also accepted A Vision for Mission which includes these statements, "St. Andrew's is an intentional missional congregation in which mission is core to our purpose and identity....Mission for us is our response to Christ's call to love our neighbour."

The work of the Associate Minister, Congregational Care is to be aligned with these statements.

### **Accountability**

Accountable to Presbytery for ministerial conduct (Book of Forms 249) and to the Lead Minister and Session for performance of ministerial duties with the support of the Ministry Resource & Accountability Team. The Associate Minister, Congregational Care shall have an annual performance review directed by the Lead Minister.

### **Purpose**

To provide primary leadership for the development and delivery of Pastoral Care and Christian Education for all members and adherents of St. Andrews.

### **Relationships**

Relates to Session as voting member unless moderating, to the ministerial team as a partner in ministry, to the congregation as Minister of Word and Sacraments, and to Presbytery, Synod and General Assembly as directed by The Book of Forms and ordination vows.

### **Responsibilities**

The Associate Minister, Congregational Care, shall:

#### *Common Responsibilities*

- Seek to grow in grace and understanding of the gospel and make time for spiritual growth and study.
- Share in the worship and preaching ministry as determined by the Lead Minister.
- Be an active and contributing member of the ministerial team in the development of new programs, ministries and activities which will enhance the life and ministry of St. Andrew's.

#### *Specific Responsibilities*

- Lead the planning and delivery of Pastoral Care at St. Andrews including the facilitating of the recruitment and training of pastoral care providers.
- Lead the planning and delivery of Christian Education at St. Andrews.
- Engage in collaborative planning for youth and family ministry in areas of overlap between the roles of Associate Minister, Family Ministry and Associate Minister, Congregational Care.
- Provide leadership and support to the following teams: Pastoral Care and its attendant teams, Christian Education and Leading with Care.
- Provide leadership and support for the Side by Side program.
- Prepare an annual ministry plan including annual objectives and goals for approval by the Lead Minister and Session.
- Fulfill such other duties as may become necessary in the developing life of the congregation.