

VENDOR INVITATION

St. Andrew's Presbyterian Church

Location: 703 Heritage Dr. SW

Saturday, November 14, 2025, 10am - 2pm

This annual sale has operated for many years and includes a Vendors Marketplace, Giant bake sale, Tea room, Candy Table, Second Time Treasures, Children's Room and Books. The Marketplace and Candy table will be on the main floor and other venues on the lower level.

To all interested vendors and to ensure the success of the Marketplace and a pleasant day for everyone, please observe the following guidelines:

- \$30 includes one 6ft table, 1 chair and table cover (you may provide your own)
 - Max 2 persons per table
 - Due to limited space no add-ons to your table are permitted
 - You must attend your table from 10am until closing at 2pm.
 - Signage identifying your product/company is encouraged.
 - No sale of food items, including candy or chocolates
 - Due to allergies and sensitivity, scented material must be discreet.
 - Lunch can be ordered and delivered to your table \$\$ from our tea room
 - No lit candles.
 - Power outlets are limited. Please provide your own extension cords.
 - Set-up will be available on **Friday, Nov 13, 3 – 7pm and Saturday, Nov 14, 9am – 9:45am. There is overnight security.**
 - Unloading can be done from the temporary parking area at the back of the church. Regular parking is limited to street and the lot east of the church.
 - St. Andrew's Presbyterian Church will not be responsible for any lost, stolen or damaged goods.
 - Please direct questions or concerns to the wendy.mcnaughton@shaw.ca or any member of the Ladies Guild
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If you are interested in table rental please follow these instructions:

- 1. email to wendy.mcnaughton@shaw.ca with a brief description of your product, 1-2 pictures to avoid duplication of vendors is helpful. Include your name, phone number and email address.**
- 2. Our group will email you when we can offer a table**
- 3. When accepted, e-transfer \$30 to: ladiesguild@standrewscalgary.ca
Sorry, we can not accept cash or cheques.**
- 4. When the e-transfer is complete, we will email your table rental confirmation**
- 5. Table rental is only complete when your fee has been received and you get the final email from us.**
- 6. We usually sell out the 20 tables available and keep a short wait list for last minute cancellations. There are no refunds on rentals, unless we can fill the spot.**

The information you have provided is for the sole use of the St. Andrew's Presbyterian Church Ladies Christmas Bazaar.